STEP 5   Start Date: Mar 1 DUE DATE: <u>May 3</u>

<u>Instructions</u>: **SLIDE 4 – SLIDE 9 (Daily Events)**

Create 1 slide for each of at least 5 days of time you volunteered.
(You should have 5 slides for 5 of the days you volunteered)

Each slide should include the following:

1. Pictures of the current day's events at the organization (how you assisted)
2. An explanation of the events that took place and how you assisted.
3. Save PPT as: **Daily Events**
4. Upload PPT to OneNote by due date

GRADING CRITERIA for STEP 5:

- **All PPT's uploaded by DUE DATE will earn full credit provided all criteria is followed.**
- **There must at least 5 slides for 1 day of events each**
- **PPT's not uploaded by DUE DATE will result in 1 letter grade lower for each class day received late.**

  Points accrued are as followed:
  3 points for each slide   = 10 points
  Saving the file correctly   = 5 points
  Uploading the file on time   = 5 points

  (5 pts will be deducted from the total grade if not uploaded on time & 1 letter grade lower of the total grade for every class day received late)

  If file is uploaded to another Notebook by accident instead of the Class Notebook on OneNote, it is the same as not turning it in. Therefore, you will accrue a late grade once submitted correctly.